



# Shareholder Communications Policy

Version: 2021.1

February 2021

## Document Control

### Purpose

This policy sets out the Wingara Ag Ltd (“the Company”) policy regarding communication with shareholders of Wingara AG Ltd.

### Policy Information

Policy Contact:	Director Corporate Strategy Investments	Policy Owner:	Director Corporate Strategy Investments
Approver:	Board		
Approval date:	5 February 2021	Effective Date:	5 February 2021
Review period:	Annual	Next review date:	5 February 2022

### Scope

This policy applies to Relevant Persons, including all Directors, Key Management Personnel and Employees and Shareholders of the Company and their related parties.

### Document History

Version	Date Approved	Author	Description
2016.1	15 February 2016	Company Secretary	Creation of policy
2021.1	5 February 2021	Company Secretary	Update of policy

### Definitions

Term	Definition
Wingara	Wingara AG Limited and its related entities
Board	The Board of Directors of Wingara.
Company	Wingara AG Limited
Constitution	The constitution of Wingara AG Limited.
Executive Team	The Chief Executive Officer and all of their direct reports.
Material	Where omissions or misstatements could influence the economic decisions of users of the information, be it individually or collectively (i.e.: greater than 10%) both internally and externally.
Wingara employee	An employee, Director or contractor of Wingara or associated entities.
Wingara Executive	A member of Wingara’s executive team.
Code of Conduct	Wingara’s Code of Conduct approved by the Board.

### Related documents

- Board Charter
- Conflicts of Interest Policy
- Code of Conduct

# Policy

## Introduction

The Company respects the rights of its shareholders and to facilitate the effective exercise of those rights the Company is committed to:

- communicating effectively with shareholders;
- giving shareholders ready access to balanced and understandable information about the Company and its corporate strategies; and
- making it easy for shareholders to participate in general meetings of the Company.

## Provision of Information

The Company will communicate with shareholders in five main ways:

1. Through releases to the market via the ASX;
2. Through the Company's website;
3. Through information provided directly to shareholders;
4. At general meetings of the Company;
5. Providing a facility whereby third parties (including shareholders) can request email subscription to publicly available information via the Company's website.

## Market Releases

It is the Company's policy to comply with its continuous and periodic disclosure obligations. In accordance with the Company's continuous disclosure policy (refer the Company's Continuous Disclosure Policy), unless exempted by the *ASX Listing Rules*, the Company will immediately notify the ASX of information:

- concerning the Company that a reasonable person would expect to have a material effect on the price or value of the Company's securities; and
- that would, or would be likely to, influence persons who commonly invest in securities in deciding whether to acquire or dispose of the Company's securities.

## Company Website

The Company is committed to maintaining a Company website with general information about the Company and its operations, details of the Company's corporate governance policies and procedures and information specifically targeted at keeping the Company's shareholders informed about the Company.

In particular, where appropriate, after confirmation of receipt by the ASX, the following will be posted to the Company website:

- relevant announcements made to the market via the ASX;
- media releases;
- information provided to analysts or the media during briefings;

- the full text of notices of meeting and explanatory material;
- information related to general meetings, including the Chairman's address and voting results; and
- copies of annual, half-yearly and quarterly reports including financial statements.

### **Direct Communications with Shareholders**

Throughout the year the Company will directly communicate with shareholders by mail or electronically - for example, to give shareholders notice of general meetings or to update shareholders by way of a Chairman's letter.

In addition, the website provides shareholders and others interested in the Company the opportunity to receive additional information by registering to receive by email press releases and other materials posted to the website.

### **Meetings of the Company**

In preparing for general meetings of the Company, the Company will draft the notice of meeting and related explanatory information so that they provide all of the information that is relevant to shareholders in making decisions on matters to be voted on by them at the meeting. This information will be presented clearly and concisely so that it is easy to understand and not ambiguous.

The Company will use general meetings as a tool to effectively communicate with shareholders and allow shareholders a reasonable opportunity to ask questions of the Board of Directors and to otherwise participate in the meeting.

The external auditor of the Company will be asked to attend each annual general meeting and to be available to answer shareholder questions about the conduct of the audit and the preparation and content of the auditor's report.

### **Other Information**

While the Company aims to provide sufficient information to shareholders about the Company and its activities, it understands that shareholders may have specific questions and require additional information. Shareholders can obtain all relevant information to assist them in exercising their rights as shareholders, by contacting the Company or share registry by email, using contact details set out on the Company's website.

**END OF DOCUMENT**